



Town of Windsor
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At-large Mayor
Sam Salmon

Council Member District 3
Debora Fudge

Councilmember
Esther Lemus

Councilmember
Rosa Reynoza

Town Manager
Ken MacNab

AGENDA

TOWN OF WINDSOR ADMINISTRATIVE HEARING

Monday, June 14, 2021 at 11:00 a.m.

**Held via Teleconference
(To Access Meeting Please See Instructions Below)**

**IMPORTANT:
THIS MEETING WILL NOT BE
PHYSICALLY OPEN TO THE PUBLIC**

In response to coronavirus cases in the County and concerns of the Governor of California and the County Public Health Officer about community spread of the virus resulting from prolonged indoor gatherings, the Town has suspended conducting in-person Administrative Hearings in order to minimize the spread of the COVID-19 virus, and pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act. Town staff will be participating in the meeting via Zoom Webinar.

If you would like to provide public comment, we encourage you to submit them via email to the Administrative Hearing Officer by 8:00 a.m. on June 14, 2021 to: jjones@townofwindsor.com and swolski@townofwindsor.com.

Members of the public can participate in the meeting by visiting: <https://zoom.us/j/91504761793> or by dialing 877-853-5247 and Enter Webinar ID: 915 0476 1793

Please visit Zoom's website support page on helpful tips to prepare for the meeting: <https://support.zoom.us/hc/en-us/categories/201146643>

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in an Administrative Permit Hearing, please contact the Planning Secretary at 707-838-1021. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

1. Call to Order

2. Appeal Policy

The Town's Zoning Ordinance provides for an appeal process from any administrative order, requirement, permit, decision or determination by the Administrative Hearing Officer. Appeals must be filed in writing with the required fee as listed in the Town's fee resolution. The appeal must specify the reason for the appeal and be filed within ten calendar days after the decision is rendered. The appeal shall be filed with the Town of Windsor Community Development Director, in accordance with Chapter 27.52 (Appeals) of the Zoning Ordinance.

3. Administrative Hearing

- 3.1**
- File:** MUP/DRC 20-19 Kingsborough Atlas Tree
 - Location:** 5900 Pruitt Avenue / APN 059-271-104
 - Applicant:** Kingsborough Atlas Tree / SoCo Investments LLC
 - Env. Doc.:** Categorical Exemption, California Environmental Quality Act (CEQA) Guidelines Sections 15301: Existing Facilities.
 - Proposal:** Requesting a Minor Use Permit and Administrative Site Plan and Design Review approval to allow the operation of an outdoor green waste chipping and grinding facility.

Public comments or statements concerning the agenda item will be heard after the presentation of the item.

4. Adjournment