

MINUTES

OVERSIGHT BOARD OF WINDSOR REDEVELOPMENT SUCCESSOR AGENCY MEETING

Thursday, August 30, 2012
3:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. CALL TO ORDER

Vice Chair Leasure called to order a Meeting of the Oversight Board of Windsor Redevelopment Successor Agency at 3:00 p.m.

2. OVERSIGHT BOARD ROLL CALL

Present at Roll Call were Members Bergman, Herrington, Lawrence, and Vice Chair Leasure.

Chair Fudge and Members Nelson and Roberts were absent.

3. PLEDGE OF ALLEGIANCE

Member Herrington led the Pledge of Allegiance.

4. CITIZEN PUBLIC COMMENT

No public comments were made.

5. APPROVAL OF MINUTES

By motion, approve the minutes of the regular meetings of April 26, 2012 and May 31, 2012.

The minutes of the regular April 26, 2012 meeting will be brought back for approval at the Board's next meeting because there is not a quorum of the Board to approve the subject set of minutes. This occurred because Member Bergman was appointed to the Board on May 31, 2012 so he would not be able to participate in the vote.

Member Herrington moved to approve a resolution in a form prepared by staff approving the minutes of the regular meeting of May 31, 2012. Member Lawrence seconded the motion. The motion passed by a 4/0/3 as Chair Fudge and Members Nelson and Roberts were absent.

Assistant Town Attorney Donoghue noted for the record that all actions of the Oversight Board must be approved by resolution.

6. **ORGANIZATIONAL ITEMS**

6.1 LEGAL COUNSEL

Assistant Town Manager Kelley gave the Board an update on legal representation.

Vice Chair Leasure called for comments from the audience. None were forthcoming.

Member Herrington expressed the need for the Board's own Legal Counsel and noted that the statutes allowed the Board to obtain legal representation.

After its discussion, the consensus of the Board was to direct staff to proceed with hiring legal Counsel to represent the interests of the Oversight Board.

7. **BUSINESS ITEMS**

7.1 APPROVAL OF ADMINISTRATIVE BUDGET

Assistant Town Manager Kelley summarized the contents of the staff report incorporated herein by reference. He pointed out various corrections to the resolution and indicated that a corrected version had been distributed to the Members on the dais.

BACKGROUND: The Oversight Board is required, pursuant to Health and Safety Code §34177 (j), to approve an Administrative Budget for the administrative costs of the Successor Agency.

RECOMMENDATION: It is recommended by the Windsor Redevelopment Successor Agency that the Oversight Board approve, by resolution, the Administrative Budget in the amount of \$125,000 for the period of January 1, 2013 through June 30, 2013 pursuant to Health and Safety Code §34177(j)-(l).

Vice Chair Leasure called for comments from the audience. None were forthcoming.

ACTION:

Member Herrington moved to adopt Resolution No. OSB 06-12, as corrected, approving an Administrative Budget pursuant to Health and Safety Code Section 34177(j). Member Bergman seconded the motion. The motion passed by a **4/0/3 vote (Chair Fudge and Members Nelson and Roberts were absent)**.

7.2 APPROVAL OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Assistant Town Manager Kelley summarized the contents of the staff report incorporated herein by reference.

BACKGROUND: Pursuant to Health and Safety Code §34177 (l) and (m), the Oversight Board of the Windsor Redevelopment Successor Agency is required to approve a Recognized Obligation Payment Schedule (ROPS), covering the period from January 1, 2013 through June 30, 2013, that identifies the enforceable obligations of the former redevelopment agency and projects the dates and amounts of scheduled payments. The ROPS will be used by the County Auditor-Controller to allocate funds from the Redevelopment Property Tax Trust Fund to the successor agency for payment of enforceable obligations, in accordance with Health and Safety Code §34182.

RECOMMENDATION: It is recommended by the Windsor Redevelopment Successor Agency that the Oversight Board, approve, by resolution, the Recognized Obligation Payment Schedule for the period of January 1, 2013 through June 30, 2013.

Vice Chair Leasure called for comments from the audience. None were forthcoming.

ACTION:

Member Herrington moved to adopt Resolution No. OSB 07-12 approving the Recognized Obligation Payment Schedules (ROPS) for the period of January 1, 2013-June 30, 2013 pursuant to Health and Safety Code §34177. Member Lawrence seconded the motion. The motion passed by **4/0/3 vote (Chair Fudge and Members Nelson and Roberts were absent)**.

8. FUTURE AGENDA ITEMS AND MEETING DATES

Future Agenda Item: Consider Adoption of Conflict of Interest Code

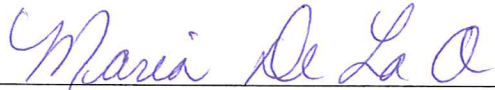
Assistant Town Manager Kelley discussed possible meeting dates for the Oversight Board. He noted that the concurrence of the Board, with their respective schedules, had been to schedule the meetings the last Thursday of the month and cancel meetings as necessary. Therefore, if it is determined by staff that there is a need for a meeting, staff will schedule the subject meeting accordingly.

Staff will bring back an item for discussion on legal representation for the Oversight Board.

Assistant Town Attorney informed the Oversight Board that the Board will need to conduct a public hearing on Thursday, September 20, 2012 to receive comments on the Low and Moderate Income Housing Fund unencumbered balance review. She also noted that the Board will hold a regular meeting on Thursday, September 27, 2012. Both the Public Hearing Meeting and the Regular Meeting will commence at 3:30 p.m.

8. **ADJOURNMENT**

The meeting adjourned at 3:40 pm to a Public Hearing Meeting on Thursday, September 20, 2012 at 3:30 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.



Maria De La O, CMC
Clerk of the Oversight Board