

**RESOLUTION NO. 3065-14**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR  
AUTHORIZING THE TOWN MANAGER TO PURCHASE A TYPE I STRUCTURE  
FIRE ENGINE ON BEHALF OF THE WINDSOR FIRE PROTECTION DISTRICT AT  
A COST NOT TO EXCEED \$500,000 AND AMENDING THE FISCAL YEAR 2013-14  
FIRE MITIGATION FUND BUDGET TO APPROPRIATE SUFFICIENT FUNDS TO  
COVER 90% OF THE TOTAL COST OF THE PURCHASE**

**WHEREAS**, on September 21, 2006, the Town Council of the Town of Windsor (“Town”), the former Windsor Redevelopment Agency (“Agency”) and the Windsor Fire Protection District (“District”) executed a Memorandum of Understanding (“MOU”) providing terms on which the Town or Agency might participate in the construction of a new fire station on the west side of Town (“Fire Station No. 2”) to address funding shortfalls of the District; and

**WHEREAS**, Section 4 of the MOU called for the District to transfer to the Town in trust the entire amount of its fire impact fees; and

**WHEREAS**, the District has transferred its fire mitigation fees to the Town and the Town is holding the funds in trust in the Fire Mitigation Fund; and

**WHEREAS**, the Fire Mitigation Fund currently contains approximately \$498,108 in fire impact fee revenue; and

**WHEREAS**, the purchase of a fire engine with fire impact fee revenue is an appropriate use of the Fire Mitigation Fund; and

**WHEREAS**, the Fire Mitigation fund will cover 90% of the total cost of the engine, and the remaining 10% will be funded using District monies; and

**WHEREAS**, on October 15, 2013, the Board of Directors of the Central Fire Authority authorized the purchase of a Type I Structure Fire Engine for the Windsor Fire Protection District; and

**WHEREAS**, in 1973, the Houston-Galveston Area Council (“HGAC”) developed a cooperative purchasing program that has more than 1,400 participating local, state and qualifying non-profit corporations, and offers a variety of equipment and vehicles, including fire apparatus that can be purchased by government and non-profit agencies throughout the United States; and

**WHEREAS**, Section 1-6-115 (f) of the Windsor Municipal Code allows for purchases of products for which other public agencies have gone through a competitive bidding process and are able to have the bid prices they received extended to the Town; and

**WHEREAS**, according to the Windsor Municipal Code, “cooperative purchasing” satisfies the Town’s competitive bidding requirements and therefore the Town does not need to solicit additional bids; and

**WHEREAS**, Ferrara Fire Apparatus, Inc. was awarded a competitively bid contract for providing a model RP500 Type I Engine mounted on a Ferrara Igniter chassis by the HGAC; and

**WHEREAS**, the District has determined that a model RP500 Type I Engine mounted on a Ferrara Igniter chassis has met their specifications; and

**WHEREAS**, Ferrara Fire Apparatus, Inc. has provided a price quote in the amount of \$448,365 inclusive of all costs to assemble and deliver the RP500 Type I Engine to the District; and

**WHEREAS**, the District is proposing to pre-pay 75% of the total cost of the RP500 Type I Engine in order to receive a pre-payment discount of \$10,088; and

**WHEREAS**, with the pre-payment discount, the base cost of the RP500 Type I Engine is \$438,277, and with a sales tax rate of 8.25% the total purchase price is \$474,435; and

**WHEREAS**, it is prudent to establish a contingency to cover change orders and minor cost increases associated with minor equipment additions and deletions, up to a total price of \$500,000, including the 10% contribution from the District.

**NOW, THEREFORE BE IT RESOLVED** that the Town Council of the Town of Windsor authorizes the Town Manager to purchase a RP500 Type I Engine from Ferrara Fire Apparatus, Inc. on behalf of the Windsor Fire Protection District at a cost not to exceed \$500,000, and to execute such documents and take such other actions as may be necessary to carry out the intent of this resolution.

**BE IT FURTHER RESOLVED** that the Town Council has determined that the District upon receipt of the RP500 Type I Engine from Ferrara Fire Apparatus, Inc. will be responsible for the operation, maintenance and insurance coverage of the engine.

**BE IT FURTHER RESOLVED** that the Town Council authorizes the Administrative Services Director to pay all proper claims for the purchase of the RP500 Type I Engine on behalf of the District.

**BE IT FURTHER RESOLVED** that the Town Council approves amending the fiscal year 2013-14 Fire Mitigation budget to appropriate sufficient funds to cover 90% of the not to exceed cost, or \$450,000.

**Section I – Increase in Appropriations:**

240-10-00-0000-4570-000	Mobile Equipment & Vehicle Acquisition	\$450,000
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**Section II - Source of Funding:**

Fire Mitigation Fund unappropriated fund balance	\$450,000
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**PASSED, APPROVED AND ADOPTED this 19<sup>th</sup> day of March 2014, by the following vote:**

**AYES: COUNCILMEMBERS ALLEN, FUDGE, GOBLE, SALMON AND  
MAYOR OKREPKIE**

**NOES: NONE**

**ABSTAIN: NONE**

**ABSENT: NONE**

  
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**BRUCE OKREPKIE, MAYOR**

**ATTEST:**

  
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**IRENE CAMACHO-WERBY,  
DEPUTY TOWN CLERK**

