

RESOLUTION NO. 3172-15

**A RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF WINDSOR
APPROVING AMENDMENT NO. 1 TO THE STANDARD SERVICES AGREEMENT
BETWEEN THE TOWN OF WINDSOR AND MINTIER-HARNISH, LP
FOR GENERAL PLAN UPDATE CONSULTING SERVICES AND AUTHORIZING
THE TOWN MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT
WITH MINTIER-HARNISH, LP ON BEHALF OF THE TOWN**

WHEREAS, Mintier-Harnish, LP and the Town entered into a Standard Services Agreement on April 30, 2014 for a not to exceed amount of \$535,000 for preparation of the Town's General Plan Update, Housing Element Update, and associated environmental review; and

WHEREAS, on October 1, 2014, the Council directed staff to move forward with the scope and method of a telephone community survey to obtain additional public input, which was not budgeted for in the scope of work included in the original agreement; and

WHEREAS, based on cost, experience, and quality of previous work, the Consultant, Town Manager and Community Development Director selected the firm of Fairbank, Maslin, Maullin, Metz & Associates (FM3) to conduct the community survey; and

WHEREAS, FM3 proposed to conduct the community survey for \$20,750; and

WHEREAS, the Council, adopted a resolution amending the fiscal year 2014-15 budget to include the \$20,750 cost of the community survey; and

WHEREAS, the community survey represents a change in the Scope of Work in the Agreement, and as such, the Agreement must be amended; and

WHEREAS, increasing the Town Manager's contract authorization by \$50,000, from \$535,000 to \$585,000, will accommodate the \$20,750 expense of the community survey and leave a \$29,250 balance for future contingencies.

NOW, THEREFORE BE IT RESOLVED that the Town Council of the Town of Windsor approves an amendment to the Standard Services agreement with Mintier-Harnish, LP; and

BE IT FUTHER RESOLVED, the Town Council authorizes the Town Manager to execute the amendment and any additional increases up to a total not to exceed amount of \$585,000.

PASSED, APPROVED AND ADOPTED this 18th day of February 2015, by the following vote:

**AYES: COUNCILMEMBERS FOPPOLI, FUDGE, SALMON,
VICE MAYOR MILLAN AND MAYOR OKREPKIE**

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE



BRUCE OKREPKIE, MAYOR

ATTEST:



MARIA DE LA O, TOWN CLERK