

**RESOLUTION NO. 3263-16**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR  
AWARDING THE CIVIC CENTER VISIONING STUDY TO WALLACE  
ROBERTS & TODD, LLC IN AN AMOUNT NOT TO EXCEED \$200,000, AND  
AUTHORIZING THE TOWN MANAGER TO EXECUTE A PROFESSIONAL  
SERVICES AGREEMENT**

**WHEREAS**, the Town’s leadership recognizes that the current Civic Center buildings may not be the most appropriate form for activating the maximum potential of the Town Green; and

**WHEREAS**, included in the FY 2015-16 budget adopted by Council on June 17, 2015, is \$200,000 in appropriations for the Civic Center Visioning Study (“Study”); and

**WHEREAS**, in August 2015, staff released a Request for Qualifications soliciting statements of qualifications from firms to work with the Town to oversee the Study; and

**WHEREAS**, the Town received three proposals; and

**WHEREAS**, on September 3, 2015, a staff committee selected two firms to be interviewed and interviewed both firms; and

**WHEREAS**, based on the interview responses, specific qualifications and related experience with various municipalities, staff determined that Wallace Roberts & Todd, LLC (“WRT”) was the most qualified firm to conduct the Town’s study.

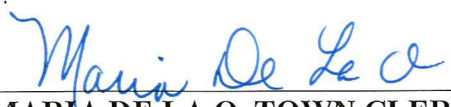
**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Windsor does hereby:

1. Award the Civic Center Visioning Study project to WRT in an amount not to exceed \$200,000.
2. Authorizes the Town Manager to execute a Professional Services Agreement with WRT.

**PASSED, APPROVED AND ADOPTED** this 2nd day of March 2016, by the following vote:

**AYES:** COUNCILMEMBERS FOPPOLI, OKREPKIE,  
VICE MAYOR FUDGE, AND MAYOR MILLAN  
**NOES:** COUNCILMEMBER SALMON  
**ABSTAIN:** NONE  
**ABSENT:** NONE

  
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**MARK MILLAN, MAYOR**

**ATTEST:**  
  
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**MARIA DE LA O, TOWN CLERK**