



**NEIGHBORHOOD IMPROVEMENT
FUNDING PROGRAM APPLICATION**
Fiscal Year July 1, 2017 to June 30, 2018 Application



Application deadline: Thursday, April 27, 2017, 6:00 pm

Name of Neighborhood Project: _____

Please mark location of Improvement Project: Park Neighborhood Community

Other (Please describe): _____

Team Leader (Neighbor #1): _____

Day Phone: _____ E-mail address: _____

Address: _____

City: _____ Zip: _____

To be eligible, a minimum of two other Windsor neighbors or residents must be actively involved:

Name of Windsor Neighbor/Resident (#2): _____

Address: _____

Name of Windsor Neighbor/Resident (#3): _____

Address: _____

Please indicate below how your project benefits the neighborhood or community's needs:

- Increases communication among neighbors
- Improves the physical condition of a neighborhood, park or community
- Enhances neighborhood pride and identity
- Helps build bridges between cultural groups

1. Explain how your planning group was formed. How were members of your group invited to help plan your improvement project?

2. How will the volunteers, neighbors or residents be engaged or utilized?

3. How does the improvement project add value or benefit to the community, park, or neighborhood?

4. Who will be the intended recipients of your improvement project?

5. If applicable, please explain how the improvement project protects or supports the environment such as materials used, energy and/or water conservation?

6. Funding amount requested (\$1,000 or less): _____

Please indicate below how the funds will be used and how you arrived at the cost or funding amount:

Budget Item	Amount of Fund Request	In-kind or Cash	Total
Salaries/Wages (in-kind only)	No salaries		
Contracted Services	\$	\$	\$
Materials / Supplies	\$	\$	\$
Communication	\$	\$	\$
Printing / Reproduction	\$	\$	\$
Rental / Leases	\$	\$	\$
Other	\$	\$	\$
Total	\$	\$	\$

7. Is the budget realistic? Has the group considered other funding sources? Are there funds committed to the improvement project from other resources?

8. Is ongoing maintenance required? If so, what is your maintenance plan, and who will be responsible?

9. Does the project require permits? (Town staff can provide assistance.)

10. What is the project schedule?

11. How did you hear about this program?

Submit application and provide supplemental information (if needed), by e-mail to: slukens@townofwindsor.com; or submit by mail or in person to:

*Stephanie Lukens
 Town of Windsor – Parks and Recreation Department
 P.O. Box 100
 9291 Old Redwood Hwy., Building 300D, Windsor, CA 95492*

Applications must be received at Town Hall by Thursday, April 27, 2017, before 6:00 p.m., in order to be considered. The Town of Windsor reserves the right to reject any or all applications in a given funding cycle.

We Create Community through People, Parks and Programs!