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Authority: Under Ordinance Number 92-01, the Town Council of the Town of Windsor authorizes the Town Engineer, or his/her designee, to issue a Transportation Permit authorizing the operation or movement, upon Town streets, of non-reducible vehicles and loads of a size and/or weight as allowed in the California Vehicle Code (CVC) Section 35780.

### **1. Responsibility of Permittee**

The permittee shall be knowledgeable and in compliance with all applicable California conditions, requirements, and laws for the use of the street system and in particular movement of extralegal vehicles and/or loads.

### **2. Possession of Permit**

This permit shall be carried in the vehicle to which it refers at all times while the vehicle is within the street limits. (California Vehicle Code (CVC), Section 35783)

### **3. Void Permits**

This permit is null and void and hereby declared non-existent if:

- a. **ANY PORTION, PART OR SECTION IS ILLEGIBLE.**
- b. If used before or after the times and dates indicated.
- c. If any portion, part or section has been altered or if any attempt to alter is apparent.
- d. If used to represent proper authority for carrying a load and/or moving a vehicle which is not specifically described on the face of the permit.
- e. If used to represent proper authority for carrying a load and/or moving a vehicle by any company, not specifically named on the permit.
- f. If presented without the attachments specifically named on the face of the permit firmly affixed.

### **4. Permittee Agreement**

Acceptance of this permit constitutes an agreement by the Permittee to observe and comply with all of the general specific conditions on the face of the permit and attachments thereto.

### **5. Verification**

The use of this permit is prima facie evidence that the driver has checked the load and/or vehicle and knows it to be within the limits as set forth hereon and has verified the routing accuracy. The vehicle and/or load authorized under this permit are subject to inspection by representatives of the Town of Windsor.

### **6. Overhead Clearance**

When height of load exceeds legal limit, it becomes the responsibility of the permittee to check all underpasses, overcrossings, bridges, overhead wires or other structures for impaired vertical clearance and to arrange clearance or request alternate routing before commencing travel.

### **7. Liabilities**

The permittee is responsible for all liability for injury to, or death of person, or damage to property which may occur through any act or omission of either the permittee or the Town of Windsor arising from the issuance of this permit. In the event any claim, suit or action is brought against the Town of Windsor, its officers, employees or agents thereof, by reason of, or in connection with any such act or omission, permittee shall defend, indemnify, and hold harmless the town, its officers, employees or agents from such claim, suit or action.



## 8. Repair of Damage

In accepting this permit, the permittee agrees to repair at his own expense and to the satisfaction of the Town of Windsor, any damage to street appurtenances or structures resulting from travel under this permit. Notwithstanding, work or repair may be done by Town of Windsor forces at the option of the Town, the cost to be borne by the permittee. In the event of damage to Town street facilities such as bridges, traffic signals, light standards and other appurtenances, a written report must be filed with the Town within 72 hours after such damage has been done. Failure to make this report will be considered cause for cancellation of all permit privileges pending a satisfactory arrangement with the Town for repair or replacement of the damaged facility.

## 9. Accident Reporting

Accidents occurring while operating under permit and requiring a report to the Department of Motor Vehicles under CVC Section 16000 shall also be reported to the Town of Windsor. A copy of the permit and accident report shall be mailed to Town of Windsor, Engineering Department, P O Box 100, Windsor, CA 95492-0100 within 30 days of the date of the accident. Failure to mail these copies will be considered cause for cancellation of all permit privileges.

## 10. Reducible Loads

- § This permit is issued for the movement of an Extralegal Load as defined in CVC 320.5 when loaded at its least dimensions.
- § This permit is automatically canceled if the permitted dimensions and weight can be reduced to legal limits by repositioning and/or practical removal of a part, portion, or unit therefrom.
- § This permit does not authorize extralegal weight if the load can be repositioned to stay within legal axle or axle group weights authorized in CVC 35551 or 35551.5. If the load cannot be repositioned, the weights shown on the permit are authorized.
- § Other items may be hauled in addition to the permitted item provided they do not exceed the dimensions of the vehicle or permitted item(whichever is greater) and the loaded vehicle is for legal axle and gross weights.
- § Overheight permits shall not be issued for items transported on a conventional flat deck trailer unless the deck is needed to support a long fragile load or a long load that would cause unbalanced axle group weights.

## 11. Moving In Inclement Weather

Movement shall not occur in snow, fog, rain or wind when visibility is restricted to less than 1,000 feet (304.8 meters). Movement is prohibited when road surfaces are hazardous due to rain, ice, snow or frost, or when use of tire chains is mandatory. In addition, manufactured housing shall not move when the velocity of the wind is such that it caused the vehicle being towed to whip or swerve from side-to-side or fail to follow substantially in the path of the towing vehicle.

Any accident caused by excessive wind or weather conditions shall be considered a prima facie violation of this condition.

## 12. Lane Use

When practical, the vehicle shall be kept in the far right lane of the street and shall not encroach on street shoulders except where necessary to allow trailing traffic to pass.



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### 13. Scales and Inspection Facilities

Every driver of an extralegal vehicle or permitted load when operation on a Town street shall be subject to CVC 2813 and shall stop at all operational scales and inspection facilities.

### 14. Moving In Convoy

Movement in convoy shall not be permitted unless specified on the face of this permit.

### 15. Towing Disabled Permit Vehicles

Disabled extralegal vehicles or extralegal combinations of vehicles, whose movement is authorized by a transportation permit, or any disabled legal vehicle or legal combination of vehicles which because of damage has incurred distortion in width or height thereby causing an excess in legal dimensions may only be moved at the direction of a peace officer. Disabled overweight permit vehicles/loads shall only be authorized movement by a peace officer to a point where the street has been safely cleared. Movement of the permit vehicle/load beyond this point shall be completed under the authority of a City, County or State transportation permit, whichever is applicable. Single trip permits for towing permit vehicles shall require reduction of the disabled combinations to the least dimension possible.

### 16. Tires

Tires on permitted vehicles shall comply with the California Code Regulations Title 13, commencing with Section 1082 of Article 14. Permitted axle or axle group weights shall not exceed the rated capacity marked on the tire sidewall.

### 17. Curfew Maps *not applicable - Windsor is out of the curfew limits*

Permit movement of loads and/or vehicles over 10 feet in width are not authorized Monday through Friday on State highways in the shaded area on the Curfew Maps during the hours indicated.

### 18. Warning Signs and Flags

All loads/vehicles over 8'-6" in width, 80 feet in length or more than 10 feet of overhang shall display warning signs. Sign shall be posted on the front and rear of the vehicle or on the front of the lead vehicle and the rear of the back trailer with multi-vehicle combinations. Signs shall have black letters on a yellow background and comply with Section 502.9 of the Caltrans [Transportation Permit Manual](#). Flags shall comply with Section 25104 of the CVC.

### 19. Movement During Darkness

Darkness is defined in Section 280 of the CVC as being any time from one-half hour after sunset to one-half hour before sunrise. Reference to sunset and/or sunrise on the permit includes this one-half hour grace period before and after sunrise and sunset.

## Pilot Car Table

Route Classification	Load or Vehicle Width				Vehicle Combination		
	Over 10'	Over 11'	Over 12'	13'-1" 14'-6"	Over 85'	Over 100'	Over 120'
Multilane roadways or 2 lane with 12' lane plus 4' shoulder or more	-	-	1	1	-	-	1
2 lane with 12' width plus any or no shoulder	-	-	1	1*	-	1	1
2 lane with 10' width plus any or no shoulder (some less than 10' lane)	1	1	2	2	*	1	2
2 lane with less than 10' lane width	2	2	2	2	2	2	2

- \* 1 pilot car for multilane  
2 pilot cars for 2 lanes

Notes:

1. If significant encroachment occurs with loads or combinations; pilot car(s) shall be required
2. One additional pilot car shall be required for slow moving vehicles or slow moving vehicles with loads
3. CHP Required if crosses a double yellow center line onto on-coming traffic.  
(Red Class Bridges on Old Redwood Highway need a CHP escort due to the 11ft. width).



**Town of Windsor Engineering Department**  
8400 Windsor Road, Bldg 100  
P.O. Box 100  
Windsor, CA 95492-0100  
Engineering Dept (707) 838-5340  
Fax (707) 838-5300

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## **TRANSPORTATION PERMITS**

### **General Information**

Transportation Permits are required by the Town of Windsor. Certain restrictions apply to Transportation Permits per the California Vehicle Code.

The permit fees are:	Daily	\$16.00
	Annual	\$90.00

#### **Daily Permit**

The permit is received via e-mail, reviewed and issued via e-mail, in most cases, within the same day. The Town will send an invoice at the beginning of the month for all permits issued the previous month.

#### **Annual Permit**

The permit is received via e-mail or other method, reviewed and issued via US Mail or in person. The permit is issued as soon as possible after receipt. The Town will send an invoice at the beginning of the month for all permits issued the previous month.

Send all permits to: Transportation Permits, Engineering Department

Send via:	E-mail:	<a href="mailto:transpermits@townofwindsor.com">transpermits@townofwindsor.com</a>
	Mailing address:	P O Box 100, Windsor, CA 95492
	Site Location:	8400 Windsor Road, Bldg 100, Windsor, CA

Information: Telephone number: 707-838-5340

Office Hours:	7:00 am to 6:00 pm (permits received after 4:00 p.m. will be processed next business day).
Office Days:	Monday thru Thursday