



**Town of Windsor, Public Works Department**  
 8400 Windsor Road, Bldg. 100, Windsor, CA. 95492 (707) 838-1006

**Erosion and Sediment Control Plan (< 1 ac)**  
**Storm Water Pollution Prevention Plan (> 1 ac)**  
**ESCP/SWPPP Reviewer Checklist**

*In order to comply with The Town's Municipal storm water permit and Town Ordinance 2016-303, all projects that include land disturbance require an ESCP (< 1 acre) / SWPPP (> 1 acre) to be Town reviewed and with a signature approval for the following items . Complete the checklist by reviewing either an ESCP (or SWPPP).*

**Please return completed form to Town of Windsor Public Works Department.**

**Project Information**

Project Name:

Town Project Number:

Date Received:

If the project consists of either of the two projects below, the project is exempt from an ESCP and SWPPP.	Yes	No
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1) Borings		
2) Utility Trenches <20 ft long (open ≤ 3 days)		

*No grading between Oct. 1 and April 30 on hillsides of 10% or steeper unless granted an exception by the Town Engineer and required monitoring is conducted.*

ESCP Checklist (only for sites with < 1 acre disturbance)	Yes	No
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<b>ESCP</b>	Is there a Map included with the ESCP?		
	Are there specific and appropriate construction site BMPs shown on map (see back)?		
	Does the ESCP include a maintenance schedule?		
	Are the rationale for selecting BMPs included?		

SWPPP Checklist (>1 acre disturbance) where a Grading Permit is required.	Yes	No
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<b>SWPPP</b>	Is the SWPPP prepared by a Qualified Storm Water Developer (QSD)?		
	Acknowledgement that all projects shall have BMPs ready and on-site by October 1st, and in place before the first rain of the season.		
	Does the SWPPP contain a site plan depicting the construction area?		
	Does the SWPPP contain appropriate construction site BMPs?		
	Does the SWPPP identify specific locations where BMPs will be installed?		
	Does the SWPPP include a maintenance schedule?		
	Does the SWPPP include rationale for selecting BMPs?		
	Does the SWPPP include rationale for soil loss calculation (if applicable)?		
	Is a North Coast Water Quality Control Board <b>Section 401</b> for water quality certification required and obtained?		
	Is an Army Corp <b>Section 404</b> permit required for , and obtained?		
	Is an Cal Dept. Fish & Wildlife - Streambed/Lake Alteration Agreement required and obtained? <b>(1602 Agreement)</b>		
	Is there development within 50 ft of a creek?		

**Reviewer Name and Signature**

Date Reviewed: \_\_\_\_\_ Submittal # - \_\_\_\_\_

Town of Windsor Reviewer (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Plan Approved \_\_\_\_\_ Plan Requires Revision \_\_\_\_\_

Comments:

**See backside for Construction BMPs**

The purpose of erosion control best management practices (BMPs) is to keep soil on your site. Please do not allow soil to reach the gutter or storm drain inlet or creek. Do not place soil piles in or near the gutter. During the rainy season, keep exposed soil covered and protect storm drain inlets.

**Please check all BMPs that apply to the site or that are implemented at the site:**

The following table of BMPs must be considered for sites that cause *less than one acre* of land disturbance:

**BMPs for Construction Sites That Cause Less than Once Acre of Land Disturbance (ESCP)**

	BMPs	CASQA Handbook <sup>1</sup>	Caltrans Handbook <sup>1</sup>
<b>Erosion Control</b>			
<input type="checkbox"/>	Scheduling	EC-1	SS-1
<input type="checkbox"/>	Preservation of Existing Vegetation	EC-2	SS-2
<b>Sediment Controls</b>			
<input type="checkbox"/>	Silt Fence	SE-1	SC-1
<input type="checkbox"/>	Fiber Rolls	SE-5	SC-5
<input type="checkbox"/>	Sand Bag Barrier	SE-8	SC-8
<input type="checkbox"/>	Gravel Bag Berm	SE-6	SC-6
<input type="checkbox"/>	Stabilized Construction Site Entrance/Exit	TR-1	TC-1
<b>Non-Storm Water Management</b>			
<input type="checkbox"/>	Water Conservation Practices	NS-1	NS-1
<input type="checkbox"/>	Dewater Operations (Groundwater dewatering to surface water only under NPDES Permit No. R1-2009-0045)	NS-2	NS-2
<b>Waste Management</b>			
<input type="checkbox"/>	Material Delivery and Storage	WM-1	WM-1
<input type="checkbox"/>	Stockpile Management	WM-3	WM-3
<input type="checkbox"/>	Spill Prevention and Control	WM-4	WM-4
<input type="checkbox"/>	Solid Waste Management	WM-5	WM-5
<input type="checkbox"/>	Concrete Waste Management	WM-8	WM-8
<input type="checkbox"/>	Sanitary/Septic Waste Management	WM-9	WM-9

In addition to the BMPs in the table above, sites that cause *one acre or more* of land disturbance must consider the following BMPs.

**BMPs for Construction Sites That Cause One Acre or More of Land Disturbance (SWPPP)**

	BMPs	CASQA Handbook <sup>1</sup>	Caltrans Handbook <sup>1</sup>
<b>Erosion Control</b>			
<input type="checkbox"/>	Hydraulic Mulch	EC-3	SS-3
<input type="checkbox"/>	Hydroseeding	EC-4	SS-4
<input type="checkbox"/>	Soil Binders	EC-5	SS-5
<input type="checkbox"/>	Straw Mulch	EC-6	SS-6
<input type="checkbox"/>	Geotextiles and Mats	EC-7	SS-7
<input type="checkbox"/>	Wood Mulching	EC-8	SS-8
<b>Sediment Controls</b>			
<input type="checkbox"/>	Street Sweeping and/or Vacuum	SE-7	SC-7
<input type="checkbox"/>	Storm Drain Inlet Protection	SE-10	SC-10
<input type="checkbox"/>	Sediment Basin	SE-2	SC-2
<input type="checkbox"/>	Check Dam	SE-4	SC-4
<b>Tracking Control BMPs</b>			
<input type="checkbox"/>	Entrance/Exit Tire Wash	TC-3	TC-3
<b>Additional Controls</b>			
<input type="checkbox"/>	Wind Erosion Controls	WE-1	WE-1
<input type="checkbox"/>	Stabilized Construction Roadway	TC-2	TC-2
<b>Non-Storm Water Management</b>			
<input type="checkbox"/>	Dewater Operations (Groundwater dewatering to surface water only under NPDES Permit No. R1-2015-0003)	NS-2	NS-2
<input type="checkbox"/>	Vehicle and Equipment Washing	NS-8	NS-8
<input type="checkbox"/>	Vehicle and Equipment Fueling	NS-9	NS-9
<input type="checkbox"/>	Vehicle and Equipment Maintenance	NS-10	NS-10

<sup>1</sup> or equivalent