



Town of Windsor
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Mayor
Dominic Foppoli

Vice Mayor
Debora Fudge

Councilmembers
Esther Lemus
Bruce Okrepkie
Sam Salmon

Interim Town Manager
Ken MacNab

A G E N D A

JOINT WINDSOR TOWN COUNCIL, WINDSOR REDEVELOPMENT SUCCESSOR AGENCY AND WINDSOR WATER DISTRICT MEETING

Wednesday, March 20, 2019
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5315. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://townofwindsor.com/721/Agendas-Minutes-Videos> on day of meeting.

Town Council Agenda staff reports are now available on the Town's website (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Windsor Redevelopment Successor Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Windsor Redevelopment Successor Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

- 1. CALL TO ORDER**
Call to order a meeting of the Town Council (Council), the Windsor Redevelopment Successor Agency (Agency) and the Board of Directors of the Town of Windsor Water District (District).
- 2. COUNCIL ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CHANGES TO THE AGENDA**
- 5. REPORT OUT OF CLOSED SESSION**
- 6. PRESENTATIONS/PROCLAMATIONS**
 - 6.1 Introduction of Windsor Police Department Police Chief Candidates**
 - 6.2 A Proclamation Proclaiming April 2, 2019 as Equal Pay Day**
 - 6.3 Presentation from Carlos Perez of Bike Monkey, Inc., on the Sagan Fondo Road Edition Cycling Event in Windsor**
- 7. ANNOUNCEMENTS**
 - a. Upcoming Town Events
 - b. Status of Lytton Rancheria Development
- 8. CONFLICT OF INTEREST DECLARATION**
- 9. PUBLIC COMMENT**

Members of the public wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Public Comment.
- 10. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant, and will be acted upon through a single motion.

 - 10.1 Approval of Minutes**
Approve the regular Town Council meeting minutes of February 20, 2019.
 - 10.2 Approve Check Register Nos. 555 - 557**
Approve check numbers 82187 through and including 83135 and 22374 through and including 22524 (payroll).

- 10.3 Master Professional Services Agreement for Janitorial Services**
Approve Amendment No. 1 to the Master Professional Services Agreement with Universal Building Services and Supply Company to provide janitorial services to Town facilities in an amount not to exceed an annual total of \$90,897 and authorize the Town Manager to execute the Amendment on behalf of the Town.
- 10.4 Amendment of LandCare USA Professional Services Agreement and Budget Amendment for Weed Abatement**
- a. Approve Amendment No. 3 to the Professional Services Agreement with LandCare USA to provide landscape maintenance services to Town parks, streetscapes, and facilities in an amount not-to-exceed an annual total of \$69,096.04, extend the term to July 31, 2019, and authorize the Town Manager to execute the Amendment on behalf of the Town.
 - b. Adopt a resolution amending the Fiscal Year 2018-19 budget in the amount of \$75,500 for landscape maintenance services.
- 10.5 Appointing the Engineer of Work as part of Fiscal Year 2019-20 Annual Proceedings for the Windsor Landscaping and Lighting Assessment Districts and the Windsor 1982 Act Benefit Assessment District**
- a. Adopt a resolution appointing the Engineer of Work and directing preparation and filing of the Annual Engineer's Report for the Windsor Landscaping and Lighting Special Assessment District (LLAD-1) for Fiscal Year 2019-20, pursuant to the Landscaping and Lighting Act of 1972.
 - b. Adopt a resolution appointing the Engineer of Work and directing preparation and filing of the Annual Engineer's Report for the Windsor Landscaping and Lighting Assessment District No. 2 (LLAD-2) for Fiscal Year 2019-20, pursuant to the Landscaping and Lighting Act of 1972.
 - c. Adopt a resolution appointing the Engineer of Work and directing preparation and filing of an Engineer's Report for the Windsor 1982 Act Benefit Assessment District (82-AAD) for Fiscal Year 2019-20, pursuant to the Benefit Assessment Act of 1982.
- 10.6 Sagan Fondo Road Edition Cycling Event**
- a. Approve collaboration between the Town of Windsor and Bike Monkey Inc. to produce the 2019 Sagan Fondo Road Edition cycling event and authorize the Interim Town Manager to execute a Cooperative Agreement on behalf of the Town; and
 - b. Adopt a resolution amending the Fiscal Year 2018-19 budget in the amount of \$38,000 to produce the 2019 Sagan Fondo Road Edition cycling event.

- 10.7 Amendment No. 5 to the Professional Services Agreement with Coastland Civil Engineering for Plan Check and Inspection**
Approve Amendment No. 5 to the Professional Services Agreement with Coastland Civil Engineering for Plan Check and Inspection Services.
- 11. PUBLIC HEARING**
Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.
- 11.1 Introduction and First Reading of Ordinance Amending Title I, Chapter 2 of the Code of the Town of Windsor to Establish a District-Based Election System for Four Districts and an At-Large Elected Mayor**
Introduce and hold first reading, by title only, of an ordinance amending Title I, Chapter 2 of the Town Code to establish a district-based election system for four districts and an at-large elected Mayor.
- 12. REGULAR CALENDAR**
Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.
- 12.1 Sonoma County Water Agency Proposed Budget and Water Rates Fiscal Year 2019-20**
Provide direction to the Town's Water Advisory Committee Representative to vote in favor of acceptance of the budget for future approval by the Sonoma County Water Agency Board of Directors.
- 12.2 Pickleball Courts at Hiram Lewis Community Park**
Receive a presentation regarding proposed pickleball courts at Hiram Lewis Community Park and provide direction to staff.
- 12.3 Direction to the Mayor to Support Appointments Made by the Sonoma County Mayors' and Councilmembers' Association City Selection Committee and Board of Directors**
Provide direction to the Mayor to support appointments that will be made by the Sonoma County Mayors' and Councilmembers' Association's City Selection Committee and Board of Directors at its April 11, 2019 meeting in Petaluma.
- 13. MAYOR'S & COUNCILMEMBERS' REPORTS**
- 13.1 Individual Councilmember Reports and Comments, including Reports on Meetings/Conferences and Activities of Miscellaneous Agencies**
- 13.2 Councilmember Requests for Future Council Agenda Items**
- 14. INTERIM TOWN MANAGER'S REPORT (ORAL REPORT)**

**15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/
ADJOURNMENT TO CLOSED SESSION**

15.1 COUNCIL ROLL CALL

15.2 PUBLIC COMMENT

(Only comments or statements concerning the agenda item listed below is allowed.)

15.3 PUBLIC EMPLOYEE APPOINTMENT

Title: Town Manager

Pursuant to Government Code Section 54957(b)(1).

16. REPORT OUT OF CLOSED SESSION

17. ADJOURNMENT

The next regular meeting of the Town Council is scheduled for April 3, 2019, at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.