

ORDINANCE NO. 2009-257

**ORDINANCE OF THE TOWN OF WINDSOR
AMENDING TITLE 1, CHAPTER 4 (OFFICERS AND EMPLOYEES), ARTICLE 1
(TOWN MANAGER), SECTION 1-4-115 (ACTING TOWN MANAGER)
REGARDING THE PROCESS FOR DESIGNATION OF
THE ACTING TOWN MANAGER**

**THE TOWN COUNCIL OF THE TOWN OF WINDSOR DOES HEREBY ORDAIN AS
FOLLOWS:**

SECTION 1. Title 1, Chapter 4 (Officers and Employees), Article 1 (Town Manager), Section 1-4-115 (Acting Town Manager) (Ordinance No. 92-06) is amended to read as follows:

The Town Manager shall designate by memorandum the Assistant Town Manager or a Department Head as Acting Town Manager prior to any temporary absence or disability of the Town Manager.

In the event that the Town Manager is unable to designate an Acting Town Manager, then automatically the Assistant Town Manager becomes the Acting Town Manager.

SECTION 2. Severability. If any article, section, subsection sentence, clause or phrase of this ordinance or exhibit hereto is held to be invalid or unconstitutional, the offending portion shall be severed and shall not affect the validity of the remaining portions thereof which shall remain in full force and effect.

SECTION 3. Effective Date. This ordinance shall take affect and be in force thirty (30) days from and after the date of its passage. The Town Clerk shall cause this Ordinance to be published or be posted in at least three (3) public places in Town in accordance with Section 36933 of the Government Code of the State of California.

**PASSED, APPROVED, AND ADOPTED this 16th day of September 2009, by the following
vote:**

**AYES: COUNCILMEMBERS FUDGE, SALMON, AND MAYOR GOBLE
NOES: NONE
ABSTAIN: NONE
ABSENT: COUNCILMEMBERS ALLEN AND SCHOLAR**



ROBIN R. GOBLE, MAYOR

ATTEST:



MARIA DE LA O, TOWN CLERK