



Town of Windsor
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Dominic Foppoli

Vice Mayor
Debora Fudge

Councilmembers
Esther Lemus
Bruce Okrepkie
Sam Salmon

Town Manager
Ken MacNab

A G E N D A

JOINT WINDSOR TOWN COUNCIL, WINDSOR REDEVELOPMENT SUCCESSOR AGENCY AND WINDSOR WATER DISTRICT MEETING

Wednesday, August 21, 2019
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5315. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://townofwindsor.com/721/Agendas-Minutes-Videos> on day of meeting.

Town Council Agenda staff reports are now available on the Town's website (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Windsor Redevelopment Successor Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Windsor Redevelopment Successor Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

- 1. CALL TO ORDER**
Call to order a meeting of the Town Council (Council), the Windsor Redevelopment Successor Agency (Agency) and the Board of Directors of the Town of Windsor Water District (District).
- 2. COUNCIL ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CHANGES TO THE AGENDA**
- 5. PRESENTATIONS/PROCLAMATIONS**
 - 5.1 A Presentation of Town Council Certificates of Appreciation to the 12th Annual Family Movies on the Green Sponsors**
 - 5.2 A Presentation of Plaques and Town Council Certificates of Appreciation to the 2019 Windsor KABOOM Independence Day Celebration Sponsors**
 - 5.3 A Presentation from PG&E regarding Wildfire Safety and the Public Safety Power Shutoff Program**
- 6. ANNOUNCEMENTS**
 - a. Upcoming Town Events
 - b. Status of Lytton Rancheria Development
- 7. CONFLICT OF INTEREST DECLARATION**
- 8. PUBLIC COMMENT**

Members of the public wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Public Comment.
- 9. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant, and will be acted upon through a single motion.

 - 9.1 Approve Check Register Nos. 561 and 562**
Approve check numbers 84098 through and including 84767 and 22693 through and including 22863 (payroll).

- 9.2 Professional Services Agreement with Brelje and Race Consulting Engineers to Provide Engineering Services for the Recycled Waste Use and Storage Master Plan**
Authorize the Town Manager to execute a Professional Services Agreement with Brelje and Race Consulting Engineers for update of the Town's Recycled Water Use and Storage Master Plan in the amount not to exceed \$128,800 and authorize the Town Manager to approve amendments up to 20 percent of the original contract amount.
- 9.3 2019 Pavement Preservation Project**
Reject all bids for the 2019 Pavement Preservation Project pursuant to California Public Contract Code 20166 and the Notice to Contractors.
- 9.4 Master Services Agreement with Alpha Analytical Laboratories, Inc.**
Authorize the Town Manager to approve Task Orders to the Master Services Agreement for Alpha Analytical Laboratories, Inc. for an amount not to exceed \$100,000.
- 9.5 Amendment No. 3 to the Collection Services Agreement with Sonoma County Resource Recovery, LLC. for Garbage, Recyclable Materials, and Organic Waste Collection Services**
Adopt a resolution approving Amendment No. 3 to the Collection Services Agreement with Sonoma County Resource Recovery, LLC., for the annual adjustment to maximum compensation and rates and amended specific Agreement language and authorizing the Town Manager to execute the Amendment.
- 9.6 User Fees for Miscellaneous Discretionary Services**
Adopt a resolution establishing the amount of user fees and regulatory fees for miscellaneous discretionary services and repealing previously adopted user fees for such service.
- 9.7 Duncan Village Fee Deferral Agreement**
Adopt a resolution authorizing the Town Manager to execute a fee deferral agreement for Duncan Village to defer payment of impact fees and capacity fees until a certificate of occupancy has been issued.
- 9.8 Authorized Positions and Salary Schedule Update**
Adopt a resolution ratifying the list of authorized positions and salary schedules, establishing new positions, and abolishing previously adopted salary schedules.
- 9.9 Appointment to the Local Task Force (LTF) on Integrated Waste Management**
Appoint Terry Taylor to serve on the Local Task Force on Integrated Waste Management for a three-year term from the date of appointment.

9.10 Starr Road Sidewalk Gap Closure Project, Phase 3

- a. Adopt a resolution amending the Fiscal Year 2019-20 Capital Improvement Project budget in the amount of \$30,000 for the Starr Road Sidewalk Gap Closure Project, Phase 3.
- b. Approve the plans and specifications and award the construction contract to W.R. Forde Associates, Inc., in the amount of \$306,126 for construction of the Starr Road Sidewalk Gap Closure Project, Phase 3 and authorize the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.
- c. Approve Contract Change Order No. 1 in the amount of -\$29,630.

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 Amending Town Council District 2 to Incorporate Newly Annexed Territory

Introduce and hold first reading, by title only, of an ordinance amending Windsor Municipal Code Figure 1-2-200(A) of Title I, Chapter 2, Article 2 “District Elections,” to incorporate newly annexed territory into Windsor Town Council District 2.

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Appointment by Mayor Dominic Foppoli to the Parks and Recreation Commission

Appointment by Mayor Dominic Foppoli to fill a Parks and Recreation Commission vacancy for a term expiring December 2022.

11.2 Sherlock Subdivision - 260 Arata Lane

Provide direction to staff and the property owners regarding whether a public street should be accommodated as part of the Sherlock subdivision project to provide access to the Town-owned “Manchester” property located at 10011 Los Amigos Road.

11.3 All-Electric Reach Code

Receive a report on the outcome of the community meetings for an All-Electric Reach Code, consider options for implementation of an All-Electric Reach Code, and provide direction to staff.

11.4 Downtown Banner Replacement Project

Receive a presentation on the proposed design scheme for replacement of existing banners and pennants in the downtown area and provide direction to staff.

11.5 Designation of Voting Delegate and Alternate for the 2019 Annual League of California Cities Conference

By motion, designate a voting delegate and an alternate for the 2019 Annual League of California Cities Conference (LOCC) that will be held Wednesday, October 16 through Friday, October 18, 2019.

12. MAYOR'S & COUNCILMEMBERS' REPORTS

12.1 Individual Councilmember Reports and Comments, including Reports on Meetings/Conferences and Activities of Miscellaneous Agencies

12.2 Councilmember Requests for Future Council Agenda Items

13. TOWN MANAGER'S REPORT (ORAL REPORT)

14. ADJOURNMENT

The next regular meeting of the Town Council is scheduled for September 4, 2019, at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.