



Town of Windsor TRICK OR TREAT TRAIL BOOTH APPLICATION FORM



Town of Windsor Parks and Recreation will be hosting a free Trick or Treat Trail at Keiser Park on Saturday, October 31, 2020 from 11am-4pm. This application is for community groups, non-profits, and businesses who want to host a socially-distanced booth to pass out candy along the Trick or Treat Trail.

Booth Guidelines:

- Booths must supply their own giveaway (factory sealed candy or treat, branded item, themed toy, etc.) No homemade or unsealed food items. Expect to serve at least 800 trick-or-treaters. A more firm number of participants will be provided upon completion of registration.
- Booth volunteers must pass a health screening, wear a mask, and wear gloves if handing out treats.
- Booths must be decorated for Halloween. One six foot table will be provided upon request. All other booth decorations are your responsibility. Each booth space is 10 feet by 10 feet. There will be a prize awarded to the booth with the most creative decorations.
- Booth volunteers must practice social distancing and offer a creative way to get treats to participants while maintaining 6 feet distance (candy slide, tossing game, candy claw, etc.) A prize will be awarded to the booth with the most innovative giveaway method.
- Booths must be set up and ready by 10:30AM and be staffed for the duration of the event. No booth will be allowed to leave the event early.
- ***This is a family-friendly event for children ages 12 and younger. All decorations, giveaways, and costumes must be appropriate for children.***

The Town of Windsor reserves the right to remove a booth or a giveaway item if the above guidelines cannot be met.

Organization/Business Name:	_____
Booth Leader's Name :	_____
Phone Number:	_____
Email:	_____
Type of giveaway (please check all that apply):	<input type="checkbox"/> Candy <input type="checkbox"/> Branded Items <input type="checkbox"/> Halloween Themed Toys
Please describe in detail any branded items or themed toys you plan to giveaway:	_____ _____ _____

Completed forms must be emailed to Hilary Dunn at hdunn@townofwindsor.com by Friday, October 16, 2020.