

**SIDE LETTER BETWEEN TOWN OF WINDSOR AND  
TEAMSTERS PROFESSIONAL AND SUPERVISORY UNIT (PAS)**

**RE: MOU AMENDMENT AND EXTENSION THROUGH JUNE 30, 2021**

This “Side Letter” is between the Town of Windsor (hereinafter called “Town”) and the Teamsters Professional and Supervisory unit (PAS), formerly Supervisory Employees Group (SEG) (hereinafter called “Association”) (collectively referred to as the “parties”) and shall apply to all full-time employees of the Town working in the classifications set forth in the 2015 - 2018 comprehensive Memorandum of Understanding (MOU) between the parties, with reference to the following recitals, which are incorporated into this Side Letter:

- A. WHEREAS, the Town Council approved on June 17, 2015 a comprehensive MOU between the parties for the period from July 1, 2015 until June 30, 2018;
- B. WHEREAS, the parties signed a Side Letter in 2017 to extend and amend that comprehensive MOU through June 30, 2020;
- C. WHEREAS, the parties have met and conferred in good faith, and reached mutual agreement as described in this Side Letter.

NOW THEREFORE, the amendments to the comprehensive MOU as set forth in this Side Letter have been mutually agreed upon by the designated bargaining representatives of the Town and Association, as follows:

- 1. The parties agree that the comprehensive MOU between the parties shall be amended as follows:

**ARTICLE 6. WAGES:**

6.1 General Wage Increases.

- (a) Each member shall receive a 3% wage increase effective July 1, 2015.
- (b) Each member shall receive a one-time payment of \$1,500.00, which will be paid by July 31, 2015.
- (c) Each member shall receive a 3.5% wage increase effective July 1, 2016.
- (d) Each member shall receive a 3.5% wage increase effective July 1, 2017.

(e) Each member shall receive a 2.75% wage increase effective July 1, 2018.

(f) Each member shall receive a 2.75% wage increase effective July 1, 2019.

(g) No wage increase for July 1, 2020

(Sections 5.2 - 5.8: No Change to current MOU)

**ARTICLE 10. HOLIDAY CLOSURES:**

10.1 In 2015, 2016, 2017, 2018, and 2019, Town Offices will be closed for an annual holiday break. The Town will be closed on the following days during the term of this MOU:

- 2015: December 21, 22 and 23
- 2016: December 27, 28 and 29
- 2017: December 26, 27 and 28
- 2018: December 24, 26, and 27
- 2019: December 23, 24, and 26

In 2020, Town offices will be closed for two annual holiday breaks. The Town will be closed on the following days during 2020:

- November 23, 24, and 25
- December 21, 22, and 23

(Sections 11.2 - 11.4: No Change to current MOU and will apply to both closures)

**ARTICLE 30. TERM OF AGREEMENT:**

30.1 This agreement shall become effective as of the date approved by the Town Council, and shall continue in full force and effect through June 30, 2021.

2. Except as modified in this Side Letter, all other terms of the comprehensive MOU will remain in effect unless otherwise agreed by the parties.
3. The parties agree that any and all tentative agreements are hereby incorporated. Any outstanding proposals not agreed to are hereby withdrawn by the parties. Language in the

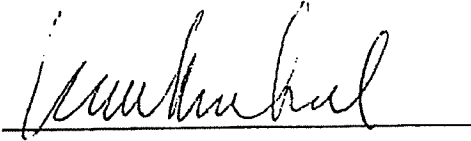
MOU EXTENSION BETWEEN TOWN OF WINDSOR & TEAMSTERS PROFESSIONAL AND SUPERVISORY (PAS)

MOU between the parties not changed by this Side Letter agreement shall remain unchanged.

4. This Side Letter is subject to ratification by the bargaining unit represented by the Association and approval of the Windsor Town Council.

IN WITNESS WHEREOF, the parties hereto have executed this Side Letter agreement as of \_\_\_\_ day of November, 2020.

FOR THE TOWN OF WINDSOR

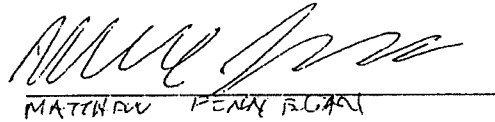


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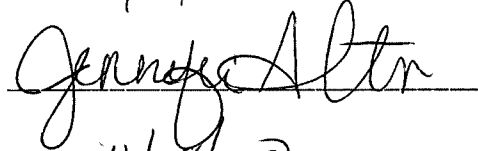
FOR THE TEAMSTERS PROFESSIONAL AND SUPERVISORY (PAS)



Date: 11/17/2020

  
MATTHEW PERRY

Date: 11/17/20



Date: 11/18/20