



Town of Windsor
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Councilmember District 3
Debora Fudge

Councilmember
Esther Lemus

Town Manager
Ken MacNab

A G E N D A

SPECIAL JOINT WINDSOR TOWN COUNCIL, WINDSOR REDEVELOPMENT SUCCESSOR AGENCY AND WINDSOR WATER DISTRICT MEETING

**Monday, September 27, 2021
Public Hearing - 6:00 p.m.**

**Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492**

IMPORTANT:

**THIS MEETING WILL BE OPEN TO THE PUBLIC
ATTENDEES WILL BE REQUIRED TO WEAR MASKS**

Town Councilmembers may participate in the meeting via Zoom consistent with the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.

If you would like to provide public comment, we encourage you to submit them via email to the Council by 12:00 p.m. on the day of the meeting: towncouncil@townofwindsor.com.

Members of the public can participate in the meeting in person or on Zoom: <https://zoom.us/j/94992683202> or by dialing 877-853-5247 and Enter Webinar ID: 949 9268 3202

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at townclerk@townofwindsor.com. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://townofwindsor.com/721/Agendas-Minutes-Videos> on day of meeting.

Town Council Agenda staff reports are now available on the Town's website (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Windsor Redevelopment Successor Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review on the Town's website at www.townofwindsor.com, or by email upon request.

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the Town Council are public records and will be made available for review.

If the supplemental materials are made available to the members of the Town Council/Windsor Redevelopment Successor Agency/Windsor Water District at the meeting, a copy will be available for public review on the Town's website at www.townofwindsor.com, or by email upon request.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement: Please turn off all cellular telephones and all other electronic communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

As part of the redistricting hearing process, Spanish translation will be made available by request. Notification of at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made.

1. CALL TO ORDER

Call to order a special meeting of the Town Council (Council), the Windsor Redevelopment Successor Agency (Agency) and the Board of Directors of the Town of Windsor Water District (District).

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CHANGES TO THE AGENDA

5. CONFLICT OF INTEREST DECLARATION

6. PUBLIC COMMENT

(This is a special meeting and only comments or statements concerning the Agenda items listed below are allowed. Public Comments will be taken following the staff presentation and initial questions and comments by Council. Each Public Comment may be restricted to three (3) minutes in length and must be spoken into the microphone from the podium.)

7. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

7.1 Redistricting

- a. Receive a report from staff and the Town's redistricting consultant on the redistricting process and permissible criteria to be considered to redraw district boundaries.
- b. Conduct a public hearing to receive public input on district boundaries.

8. ADJOURNMENT

The next regular meeting of the Town Council is scheduled for Wednesday, October 6, 2021, at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

TOWN OF WINDSOR AGENDA REPORT

Special Town Council Meeting Date: September 27, 2021

To: Mayor and Town Council
From: Ken MacNab, Town Manager
Subject: Redistricting

Recommendation to Council:

1. Receive a report from staff and the Town’s redistricting consultant on the redistricting process and permissible criteria to be considered to redraw district boundaries.
2. Conduct a public hearing to receive public input on district boundaries.

Background:

Pursuant to Election Code section 21601, cities with by-district election systems are required to redraw their district boundary maps to ensure compliance with the California and Federal Voting Rights Acts. The process to complete the redistricting requires a minimum of four public hearings and dedicated public outreach to ensure minority populations and communities of interest are aware of the redistricting effort and are provided with options to participate.

Discussion:

Every 10 years, cities with by-district election systems must use new census data to review and, if needed, redraw district lines to reflect how local populations have changed. This process, called redistricting, ensures all districts have a nearly equal population. The redistricting process for the Town of Windsor must be completed by April 17, 2022.

The Town adopted its current district boundaries in 2019, based on 2010 census data as required by law. The districts must now be redrawn using the 2020 census data and in compliance with the FAIR MAPS Act, which was adopted by the California legislature as AB 849 and took effect January 1, 2020.

Under the Act, the Town Council shall draw and adopt boundaries using the following criteria in the listed order of priority (Elections Code 21621(c)):

1. Comply with the federal requirements of equal population and the Voting Rights Act
2. Be geographically contiguous
3. Undivided neighborhoods and “communities of interest” (socio-economic geographic areas that should be kept together)
4. Display easily identifiable boundaries
5. Be compact (do not bypass one group of people to get to a more distant group of people)
6. Shall not favor or discriminate against a political party

Once the prioritized criteria are met, other traditional districting principles can be considered, such as:

1. Minimize the number of voters delayed from voting in 2022 to 2024

2. Respect voters' choices/continuity in office
3. Future population growth

By law, the Town must hold at least four public hearings that enable community members to provide input on the drawing of district maps:

- At least one hearing must occur before the Town or county draws draft maps
- At least two hearings must happen after the drawing of draft maps
- The fourth hearing can happen either before or after the drawing of draft maps
- Town or county staff or consultants may hold a public workshop instead of one of the required public redistricting hearings

To increase the accessibility of these hearings, cities and counties must take the following steps:

- At least one hearing must occur on a Saturday, Sunday, or after 6:00 p.m. on a weekday
- If a redistricting hearing is consolidated with another local government meeting, the redistricting hearing must begin at a pre-designated time
- Local public redistricting hearings must be made accessible with people with disabilities

The purpose of this public hearing is to inform the public about the districting process and to hear from the community on what factors should be taken into consideration while creating district boundaries. The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting district maps. A community of interest under the relevant Elections Code for cities (Section 21621(c)) is, "a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation."

Possible features defining community of interest might include, but are not limited to:

1. School attendance areas;
2. Natural dividing lines such as major roads, hills, or highways;
3. Areas around parks and other neighborhood landmarks;
4. Common issues, neighborhood activities, or legislative/election concerns; and
5. Shared demographic characteristics, such as:
 - Similar levels of income, education, or linguistic insulation;
 - Languages spoken at home; and
 - Single-family and multi-family housing unit areas.

Next Steps:

On October 25, 2021, the Town Council will conduct Public Hearing #2 to seek additional public input and provide direction on criteria to be considered while drafting district maps. Following that hearing, draft district maps and proposed election sequencing will be posted to the Town website and available at Town Hall Monday through Thursday (between the hours of 7 a.m. and 2 p.m.).

The dates for Public Hearings #3 and #4 to consider draft maps are yet to be determined. However, these public hearings will be scheduled following the demographic review of the recently released 2020 Census data and the drafting of revised district boundary maps. At these hearings, the Council may also discuss adjusting the sequencing of district elections so as to balance the number of officers on the ballot at any given election. Any changes to the current sequencing of district elections would be made part of the final ordinance adopting the revised district boundaries.

Additional workshops may be scheduled as needed.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Environmental Review:

The recommended actions are exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 et seq., “CEQA,” and 14 Cal. Code Reg. §§ 15000 et seq., “CEQA Guidelines”). The actions do not constitute a project within the meaning of the CEQA Guidelines, Sections 15378 and 15061(b)(3), as they pertain to an organizational structure change that will not result in any direct or indirect physical change in the environment. Therefore, pursuant to CEQA Guidelines Section 15060(c)(2), CEQA analysis is not required.

Attachments:

None.

Prepared by:

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Reviewed by:

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Town Clerk

Reviewed by:

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Ken MacNab
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