

RESOLUTION NO. 2235-08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH WILLIAM STEPHENS TO PROVIDE CONSTRUCTION PROJECT MANAGEMENT SERVICES FOR THE FIRE STATION NO. 2 PROJECT IN AN AMOUNT NOT TO EXCEED \$85,000 AND AUTHORIZING THE TOWN MANAGER TO EXECUTE ON BEHALF OF THE TOWN

WHEREAS, the Town Council of the Town of Windsor ("Town") and the Windsor Fire Protection District ("Fire District") entered into a Real Estate Purchase Agreement dated October 1, 2002; and

WHEREAS, on September 21, 2006, the Town, Windsor Redevelopment Agency ("Agency") and the Fire District executed a Memorandum of Understanding (MOU) providing terms on which the Town or Agency might participate in the construction of a new fire station on the west side of Town ("Fire Station No. 2") to address funding shortfalls of the Fire District; and

WHEREAS, the Parties desire to amend, restate, and replace in its entirety both the Original MOU and the Original Purchase Agreement in order to provide for the financing, construction, maintenance and operation of Fire Station No. 2, and are in the processing of preparing an Amended and Restated MOU, for consideration by the Town Council at a subsequent meeting; and

WHEREAS, the MOU provides for the Town and the Agency to assist the Fire District by approving all plans and specifications for Fire Station No. 2; and

WHEREAS, upon approval of the plan and specifications by the Town, the Town will solicit construction bids on the project pursuant to the California Public Contract Code; and

WHEREAS, prior to the public bidding and construction contract approval process, the town desire to retain a construction project manager to serve as the point of contact for all issues related to construction of Fire Station No. 2.; and

WHEREAS, a construction project manager will serve as the Owner's representative to facilitate construction of the Fire Station No. 2 project on budget and in a timely manner; and

WHEREAS, the Town has determined that William Stephens provides the necessary professional qualifications to serve as the construction project manager for Fire Station No. 2; and

WHEREAS, William Stephens provided a scope of work to the Town to serve as the project manager for construction of Fire Station No. 2.

NOW, THEREFORE BE IT RESOLVED that the Town Council of the Town of Windsor approves a professional services agreement with William Stephens to provide Construction Project Management services for the Fire Station No. 2 project for the Town of Windsor in an amount not to exceed \$85,000 and authorizes the Town Manager to execute an agreement on behalf of the Town.

BE IT FURTHER RESOLVED that the Town Council authorizes the Administrative Services Director to pay all proper claims for the performance of said services.

PASSED, APPROVED AND ADOPTED this 5th day of March 2008, by the following vote:

**AYES: COUNCILMEMBERS ALLEN, GOBLE, PARKER, SALMON AND
MAYOR FUDGE**

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE


DEBORA FUDGE, MAYOR

ATTEST:


MARÍA DE LA O, TOWN CLERK