



Town of Windsor
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Mayor
Sam Salmon

Vice Mayor
Esther Lemus

Councilmember District 3
Debora Fudge

Councilmember
Rosa Reynoza

Interim Town Manager
Mark Linder

A G E N D A

JOINT WINDSOR TOWN COUNCIL, WINDSOR REDEVELOPMENT SUCCESSOR AGENCY AND WINDSOR WATER DISTRICT MEETING

Wednesday, March 16, 2022
Regular Session - 6:00 p.m.

**Held via Teleconference
(To Access Meeting Please See Instructions Below)**

IMPORTANT:

Given public health concerns related to the Coronavirus (COVID-19) and the potential community spread of the virus resulting from prolonged indoor gatherings, the Town has suspended conducting in-person public meetings in order to minimize the spread of the COVID-19 virus.

Pursuant to Government Code section 54953 and consistent with the provisions of Assembly Bill 361, Town Council will be participating in the meeting via teleconference.

If you would like to provide public comment, we encourage you to submit them via email to the Council by 12:00 p.m., on the day of the meeting: towncouncil@townofwindsor.com.

Members of the public can participate in the meeting on Zoom: <https://us06web.zoom.us/j/89044972142> or by dialing 877-853-5247 and Enter Webinar ID: 890 4497 2142

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at townclerk@townofwindsor.com. Notification at least 48 hours prior to the meeting will assist Town staff in ensuring reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://townofwindsor.com/721/Agendas-Minutes-Videos> on day of meeting.

Town Council Agenda staff reports are now available on the Town's website (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

Documents related to Open Session Agendas

The public is advised that pursuant to Government Code Section 54957.5 all writings and supplemental materials submitted to the Town Council are public records and will be made available for public review, unless otherwise exempt from disclosure, on the Town's website at www.townofwindsor.com, or by email upon request.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

- 1. CALL TO ORDER**
Call to order a meeting of the Town Council (Council), the Windsor Redevelopment Successor Agency (Agency) and the Board of Directors of the Town of Windsor Water District (District).
- 2. COUNCIL ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CHANGES TO THE AGENDA**
- 5. REPORT OUT OF CLOSED SESSION**
- 6. PRESENTATION(S)/PROCLAMATION(S)**
 - 6.1 A Proclamation Recognizing March 31st as Cesar Chavez Day in the Town of Windsor**
 - 6.2 A Proclamation Proclaiming March 15, 2022 as Equal Pay Day in the Town of Windsor**
 - 6.3 A Proclamation Recognizing March 2022 as Women's History Month in the Town of Windsor**
- 7. ANNOUNCEMENTS**
 - a. Upcoming Town Events
- 8. CONFLICT OF INTEREST DECLARATION**
- 9. PUBLIC COMMENT**
Members of the public wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Public Comment is normally restricted to three (3) minutes in length.
- 10. CONSENT CALENDAR**
Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant, and will be acted upon through a single motion.

- 10.1 Approval of Minutes**
Approve the regular Town Council meeting minutes of March 2, 2022 and the special meeting minutes of March 9, 2022.
- 10.2 Approve Check Register No. 593**
Approve check numbers 92019 through and including 92236 and 24196 through and including 24223 (payroll).
- 10.3 Authorizing Teleconferencing to Ensure Safe Public Participation in Local Government Meetings**
- a. Adopt a resolution of the Town Council of the Town of Windsor authorizing continued remote teleconference meetings in compliance with Assembly Bill 361 to allow members of the public to safely participate in local government meetings.
 - b. Adopt a resolution of the District Board of the Windsor Water District authorizing continued remote teleconference meetings in compliance with Assembly Bill 361 to allow members of the public to safely participate in local government meetings.
- 10.4 Master Professional Services Agreement for Janitorial Services**
Approve Amendment No. 5 to the Master Professional Services Agreement with Universal Building Services and Supply Company to provide janitorial services to Town facilities in an amount not to exceed an annual total of \$103,500 and authorize the Interim Town Manager to execute the Amendment and subsequent task orders on behalf of the Town.
- 10.5 FRC, Inc. Master General Services Agreement Amendment**
- a. Approve Amendment No. 2 to the Master General Services Agreement with FRC, Inc., in an amount not to exceed \$105,000 and authorize the Interim Town Manager to execute the amendment and subsequent task orders on behalf of the Town.
 - b. Adopt a resolution amending the Measure M Parks Fiscal Year 2021-22 Budget in the not-to-exceed amount of \$25,000.
- 10.6 Master General Services Agreement with Alpha Analytical Laboratories, Inc.**
Approve a Master General Services Agreement with Alpha Analytical Laboratories, Inc., for an amount not to exceed \$100,000 per fiscal year and authorize the Interim Town Manager to execute said Agreement and task orders on behalf of the Town.
- 10.7 Change Order to the Professional Services Agreement with Rincon Consultants, Inc., for Environmental Review Services for the Estates at Ross Ranch Project**
Approve Change Order No. 1 to Task Order No. 5 of the Professional Services Agreement with Rincon Consultants, Inc., in the amount of \$15,860 to prepare the environmental review documents necessary for the Estates at Ross Ranch Project and authorize the Interim Town Manager to execute said agreement on behalf of the Town.

- 10.8 Approve Major Construction Agreement and Contract Change Order, Adopt a Resolution and Professional Services Agreement for the Shiloh Hills Back Up Generator Project**
- a. Adopt a resolution amending the Water Capital Improvement Fiscal Year 2021-26 Budget not to exceed the amount of \$198,128.
 - b. Award a major construction contract to Fort Bragg Electric, Inc., and initial Contract Change Order No. 1 in an amount not to exceed \$456,850 and authorize the Interim Town Manager to execute said agreement, and any required construction change orders up to the authorized project budget, on behalf of the Town.
 - c. Approve a Professional Services Agreement with Green Valley Consulting Engineers in an amount not to exceed \$85,870 and authorize the Interim Town Manager to execute said agreement, and any contract amendments up to 20 percent of the original contract, on behalf of the Town.

11. PUBLIC HEARING – None.

12. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

12.1 Final Report and Presentation for the 2022 Pavement Management Program

By motion, accept the 2022 Pavement Technical Assistance Program Report prepared by Nichols Consulting Engineers, Chtd.

12.2 Sonoma County Water Agency Proposed Budget and Water Rates for Fiscal Year 2022-23

Provide direction to the Town’s Water Advisory Committee Representative to vote in favor of acceptance of the Fiscal Year 2022-23 budget for future approval by the Sonoma County Water Agency Board of Directors.

12.3 Redistricting – Adoption of Ordinance Approving Proposed Council District Boundary Map

Hold second reading, by title only, and adopt an ordinance of the Town Council of the Town of Windsor, California amending Section 1-2-205 of Title I of the Windsor Municipal Code regarding by-district elections, adjusting the boundaries of Town Council Election Districts and confirming such revised Council District Boundaries, as reflected in the attached map to proposed ordinance.

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments, including Reports on Meetings/Conferences and Activities of Miscellaneous Agencies

13.2 Councilmember Requests for Future Council Agenda Items

14. INTERIM TOWN MANAGER’S REPORT (ORAL REPORT)

15. ADJOURNMENT

The next regular meeting of the Town Council is scheduled for April 6, 2022, at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

The Town Clerk’s Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), this agenda for the above stated meeting(s) was posted on March 10, 2022, before 6pm on the Town’s website and near the front entrances of: Town Hall, 9291 Old Redwood Highway, Windsor; and the Lakewood Village Shopping Center (Safeway) Community Bulletin Board, 9080 Brooks Road South, Windsor.