

RESOLUTION NO. 860-99

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR
ESTABLISHING A COMMEMORATIVE PROGRAM FOR
TOWN OF WINDSOR PARKS**

WHEREAS, the Town of Windsor wishes to provide opportunities for citizens to commemorate a special person, event, group or organization, and;

WHEREAS, the Town Council is interested in enhancing the parks for the enjoyment of the Town's citizens;

NOW, THEREFORE, the Town Council of the Town of Windsor does hereby adopt the following Commemorative Program for the Town of Windsor Parks:

Commemorative Tree Program: The Commemorative Tree Program provides for the replacement and planting of additional trees in Town parks. The tree variety is chosen by the Town, based on the Park Improvement Plan and park setting. Trees will be fifteen gallons in size. Donors may participate in the planting or the park maintenance staff will plant the tree. A certificate describing the tree and planting location will be sent to the donor. Plaques are not available for commemorative trees. The cost to the donor includes the purchase of the tree, and the cost of planting and staking the tree.

Commemorative Bench Program: The Commemorative Bench program provides for new and replacement benches in Town parks. Donors may select a bench and location from the list of bench sites maintained by the Town. Prices may vary, depending on the bench type. The commemorative plaque will be in a scale appropriate for the size and style of bench. The cost to the donor includes the purchase and installation of both the bench and the plaque. A certificate describing the bench location will be sent to the donor.

Commemorative Park Improvements Program: The Park Improvements Program provides the opportunity for individual donors or community groups to contribute funds for a variety of park improvements. These improvements are typically larger in nature than the commemorative items identified in the Tree and Bench Programs. They may include improvements that have been omitted during park construction due to budget constraints, such as a covered picnic structure, or existing items that require replacement in a park, such as play structures or picnic tables. The feasibility of providing a plaque on the individual item will be determined on a case-by-case basis.

The Town will maintain a list of park improvements including potential bench and tree locations and the cost of each improvement which can be installed as part of the Commemorative Program.

All donors, irrespective of the amount of their contribution, will be listed in the "Friends of the Windsor Parks Honor Roll of Donors" kept at Town Hall.

All requests must be submitted in writing to the Town Manager or to his or her designee.

Town staff will work with the donor to identify a park site for the installation of the improvements.

Town will be responsible for maintaining the trees or park improvements.

The Town reserves the right to deny requests for commemoration which it deems inappropriate.

The Town reserves the right to alter or remove existing commemorative plaques from Town property when the text is deemed inappropriate or offensive by the Town Council.

The Town of Windsor shall purchase a military service memorial plaque to be placed in the Michael A. Hall Park for the purpose of memorializing former residents of Windsor who have lost their lives in military service to the United States of America.

PASSED, APPROVED and ADOPTED this 17th day of November, 1999, by the following vote:

AYES: Scott/M, Fudge/S, Allen, Morehouse
NOES: None
ABSENT: Salmon
ABSTAIN: None


MAYOR

ATTEST:



TOWN CLERK