

RESOLUTION NO. 2779-11

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR AUTHORIZING THE ESTABLISHMENT OF THE PILOT NEIGHBORHOOD IMPROVEMENT GRANT PROGRAM AND APPROVE THE GUIDELINES.

WHEREAS, on June 2, 2010, the Town Council adopted Resolution 2705-10 approving the Sustainable Design Assessment Team (SDAT) Final Report; and

WHEREAS, the SDAT implementation measures include the encouragement of neighborhood building activities at the neighborhood level; and

WHEREAS, the creation of the Pilot Neighborhood Improvement Grant Program will assist in the implementation of this goal; and

WHEREAS, the pilot Neighborhood Improvement Grant Program is exempt from the provisions of the California Environmental Quality Act per Section 15304; and .

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Windsor Town Council hereby authorizes the creation of the Pilot Neighborhood Improvement Grant Program with the following guidelines:

Program Description

Do you have a great idea for your street, block, neighborhood, or the community as a whole? The Town of Windsor can help bring your idea to life through the Neighborhood Improvement Grant Program.

Grants of up to \$1,000 are available for projects that increase communication among neighbors, improve the physical condition of a neighborhood, enhance neighborhood pride and identity, or help build bridges between cultural groups. The Neighborhood Improvement Grant Program is the Town's way of helping you create a successful project. By bringing people together for a neighborhood improvement project, you are helping to strengthen the Windsor community.

The purpose of this grant is to jump start your new ideas for making your community a better place. It is intended to help residents improve communication, increase public safety, and enhance cultural understanding in neighborhoods.

Eligibility

Neighborhood Grants are available for projects that bring neighbors together for a common benefit. To be eligible, your project must meet the following requirements:

- Provide an identifiable benefit or positive impact to your street, block, or neighborhood. It can either be a physical project or an activity that brings neighbors together. Grants are also available for expanding the scope or outreach of existing neighborhood projects.
- Have a specific timeline, clearly defined steps and outcomes, and a breakdown of the costs.

- Must not be political or religious in nature, including, but not limited to the support of a proposed initiative, ballot measure, or candidate.
- Must include the active involvement of at least three neighboring households.

Example Projects

Here are a few examples of projects that might be eligible for grants:

- Volunteer projects, community clean-ups and beautification activities
- Organizing events that encourage neighbors to get to know each other (e.g. block parties)
- Community gardens, tree planting
- A bench for a resting area in the neighborhood

Involvement

An important aspect of community building is working together with others for a common benefit or improvement. Your project must include the active involvement of at least three neighboring households- the more neighbors involved, the better the project!

Project Design

We want to ensure that your project is successful and that any grant funds are efficiently used, so your project should be well thought out and planned with specific timelines, defined steps, and a plan for ongoing maintenance, if needed.

Grant funds are provided to groups through a reimbursement process. Groups will be required to submit receipts or similar verifiable documentation of expenses before reimbursement can be made. Reimbursement checks are issued to the project team leader after the event/project is completed.

How to Apply

Applications are available on the Town's website www.townofwindsor.com and at Town Hall. Applications must be submitted and approved prior to starting your project or event.

Awards Process

Applications will be accepted twice a year. The Town's Parks and Recreation Commission will award the grant funds. Once funds are approved and made available, applicants may be required to enter into an agreement to the satisfaction of the Town attorney, and your project must be completed within six (6) months. When the project is completed, you must submit pictures, itemized expenses, and a final report describing the project's success. The Town reserves the right to withhold grant funds for any project that does not meet the intent of this program.

**PASSED, APPROVED AND ADOPTED this 6th day of April, 2011 by the following
vote:**

**AYES: COUNCILMEMBERS GOBLE, SCHOLAR AND
VICE MAYOR FUDGE**
NOES: COUNCILMEMBER SALMON
ABSTAIN : NONE
ABSENT: MAYOR ALLEN


DEBORA FUDGE, VICE MAYOR

ATTEST:


MARIA DE LA O, TOWN CLERK